

ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHUEYVILLE, IOWA, 2021, BY AMENDING IN ITS ENTIRETY, CHAPTER 37: KNOX BOX SYSTEM

BE IT ENACTED by the City Council of the City of Shueyville, Iowa:

SECTION 1. Chapter 37 of the Code of Ordinances of the City of Shueyville, Iowa, 2021, is hereby amended by deleting the same and inserting in lieu thereof the following:

CHAPTER 37

KNOX BOX SYSTEM

37.01 Definitions

37.02 Installation Required for New Structures

37.03 Installation Required for Existing Structures

37.04 General Requirements

37.05 Application

37.01 DEFINITIONS. The following definitions are for the purpose of administering and enforcing the Knox Box System ordinance:

1. “Knox Box” is required when access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or firefighting purposes, the fire code office is authorized to require a key box to be installed in an approved location. The key box shall be an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.

37.02 INSTALLATION REQUIRED FOR NEW STRUCTURES. The following structures constructed after the effective date of the ordinance codified in this chapter shall be equipped with a Knox box:

1. Commercial, industrial, and public structures.
2. Multi-family residential structures (defined as three or more dwelling units for the purpose of this chapter) that have shared or common hallways or entrances.
3. Mixed use commercial and residential structures.
4. Any other structures that have an automatic fire suppression system as defined in the International Fire Code and/or a fire alarm system, except for one- and two-family dwellings that have a NFPA 13D fire sprinkler system (Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes) and/or a residential fire alarm system.

37.03 INSTALLATION REQUIRED FOR EXISTING STRUCTURES.

1. Existing structures that have an automatic fire suppression system as defined in the International Fire Code and/or a fire alarm system shall install a Knox box system within six months of being notified. One- or two-family dwellings that have a NFPA 13D fire sprinkler system (Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes) and/or a residential fire alarm system are exempt from this requirement.

2. Existing structures that do not have an automatic fire suppression system as defined in the International Fire Code and/or a fire alarm system shall install a Knox box if an occupant or owner of the structure applies for a building permit. One- or two-family dwellings are exempt from this requirement.
3. Existing structures that are subject to change of use, change of occupancy, or change of ownership shall install a Knox box.

37.04 GENERAL REQUIREMENTS.

1. All newly constructed structures subject to this chapter shall have the Knox box installed and operational prior to the issuance of an occupancy permit.
2. The Fire Chief shall designate the type of Knox box to be implemented within the City and shall have the authority to require all structures to use the designated system.
3. The Knox box shall be located at or near the main entrance to the building or property. It shall be mounted at a height of six feet above final grade or designated by the Fire Chief.
4. The owner or operator of a structure required to have a Knox box shall, at all times, keep a current key in the lock box that will allow for access to the structure.
5. The Fire Chief shall be authorized to implement rules and regulations for the use of the Knox box system.
6. Structures required by this chapter to have a Knox box shall not share a Knox box with another structure.
7. Based on the size of the structure, additional Knox boxes may be required at the determination of the Fire Chief.
8. Any property or building owner failing to comply with or in violation of the terms of this chapter after notice from the Fire Chief shall be subject to a municipal infraction or simple misdemeanor citation.

37.05 APPLICATION. The Fire Chief shall write a procedure for the use of the Knox box system by the Fire Department.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading of Ordinance 2023-01 introduced and approved on April 11, 2023.

First Motion: Foss Second Motion: Stephens

Ayes: Foss, Frisk, Lacy, Neuhaus, Stephens

Nays: none

Absent: none

Second reading of Ordinance 2023-01 waived on April 11, 2023.

First Motion: Lacy Second Motion: Neuhaus

Ayes: Foss, Frisk, Lacy, Neuhaus, Stephens
Nays: none
Absent: none

Third reading of Ordinance 2023-01 waived and adopted for final passage on April 11, 2023.
First Motion: Lacy Second Motion: Neuhaus
Ayes: Foss, Frisk, Lacy, Neuhaus, Stephens
Nays: none
Absent: none

Passed and approved by the City Council on April 11, 2023



Mickey Coonfare, Mayor

Attest:



Leah Kolar, City Clerk/Treasurer