

## Shueyville Planning and Zoning Commission

Monday, March 25, 2024 at 6:30pm

Meeting held at Community Center- 2863 120<sup>th</sup> St NE, Swisher, IA 52338

### Minutes

Ryan Cariveau made a motion to call the meeting to order at 6:30pm; Cyrus Coffman seconded. Motion carried.

Present: Cyrus Coffman, Greg Wagner, Ryan Cariveau, Brent Leis, Richard Schoene.

Also present: Mickey Coonfare, Dave Schechinger, Leah Kolar.

**Approval of agenda & previous meeting minutes:** Reviewed minutes of previous meeting and summarized the topics discussed for those who were not present. Cariveau motioned to approve the agenda and minutes of the previous meeting, Wagner seconded. Motion carried.

**Public Comments:** None.

### **Business:**

1. Rob Brown made a request to City Council to vacate a street between Mill and Council Streets, and a request to vacate an alley between Club Road and Mill Street. City Council sent this request to Planning & Zoning Commission for review. City Engineer, Dave Schechinger, mentioned that vacating a street is not common, but in this instance, he did not see the benefit of the City maintaining this area. P&Z discussed the topography of the street and alley and did not see potential for public use. Discussed a past request to vacate the same street several years ago. Questions about other platted, unused alleys and streets were mentioned. Confirmation that any legal fees would be incurred by the requestor, Rob Brown. Wagner motioned to approve Rob Brown's request to vacate both the street and alley in question, Cariveau seconded. Motion carried.
2. Discussion of an addition to City code, a chapter for Site Plan Regulations for nonresidential developments; anything other than one- or two-family dwellings. This chapter would be a list of requirements for developers to follow when submitting site plans to the City for review. Questions about landscaping maintenance bonds, schedule of fees, and open space requirements. P&Z Commission decided to continue to review the proposed regulations and discuss at a future meeting.

**Correspondence/Announcements/Comments:** None.

**Adjourn:** Schoene motioned to adjourn the meeting at 7:46pm, Cariveau seconded. Motion carried.