

## Shueyville Planning and Zoning Commission Meeting

Monday, February 27, 2023

Meeting held at Community Center- 2863 120<sup>th</sup> St NE, Swisher, IA 52338

### Minutes

Cyrus Coffman made a motion to call the meeting to order at 5:30pm; Greg Wagner seconded. Motion carried.

**Roll Call:** Cyrus Coffman, Brent Leis, Richard Schoene, Greg Wagner

Absent: Ryan Cariveau

Also present: Mickey Coonfare, Dave Schechinger, Leah Kolar, Gene Beard, Chris Lacy

**Approval of agenda & previous meeting minutes:** Coffman made a motion to approve the meeting agenda and the previous meeting minutes; Schoene seconded. Motion carried.

**Citizen Comments:** None.

### **Business:**

- A. Discussion of Shueyville City Code: Chapter 37 Knox Box System. Recommended adding in language to specify Knox Rapid Access System is the required key box entry system. Also recommend adding to requirements for existing structures; any subject to change of use, change of occupancy, or change of ownership shall install Knox Rapid Access System. Coffman motioned to send recommended changes to City Council. Wagner seconded; motion carried.
- B. Discussion of City Code Chapter 170.10 Subdivision Regulations- water tank requirements. Recommending water tanks be located within 1,000 feet of all lots in a 5-50 lot subdivision. Also recommending new commercial structures install or be within 1,000 feet of a 30,000-gallon underground cistern or protection tank. Several additional changes have been recommended to comply with JMFD requests to update water tank requirements. Wagner motioned to send the recommended changes to City Council. Coffman seconded; motion carried.
- C. Discussed adding Solar Energy System regulations to City Code. City Engineer, Dave Schechinger, provided Solon's current Solar Energy System regulations as a model to translate into Shueyville City Code. Wagner motioned to draft Solon's Solar Energy System regulations into Shueyville City Code and send to City Council. Leis seconded; motion carried.

**Adjourn:** Coffman motioned to adjourn the meeting at 7:05pm; Schoene seconded.