

## Shueyville City Council Meeting – April 8, 2025

Mayor Coonfare called the regular meeting of the Shueyville City Council to order at 6:35pm on Tuesday, April 8, 2025, in the council chambers at the Shueyville Community Center.

**Roll Call** – Council present in chambers: Becky Neuhaus, Chris Lacy, Patty Stephens, Doug Votroubek.

**Absent:** Bart Frisk

**Consent Agenda:** Neuhaus motioned to approve the consent agenda, Votroubek seconded. All ayes- motion carried.

**Public Comments:** There was a comment made at the end of the meeting regarding vacating the easement between the property located just north of the Shueyville Church and the church. The property owner and one of the church trustees were present. City Engineer, Dave Schechinger, confirmed there are city owned water tanks located beneath the easement at that location, and so vacating that area is not in the best interest of the city. The property owner plans to construct a drive into his property. Dave asked for a sketch and to stake out the proposed driveway prior to starting work. The trustee from the church discussed regrading and resurfacing the north parking lot of the church; he is working on a plan.

### Business:

1. Lacy motioned to set a special meeting to hold a public hearing and approve the final budget for fiscal year 2025-2026 on Tuesday, April 22<sup>nd</sup> at the Shueyville Community Center at 5:30pm; Neuhaus seconded. All ayes- motion carried.
2. Rezoning request from The Secret Cellar from C-1 Commercial to C-2 Old Town Commercial
  - a. Public Hearing: Neuhaus motioned to open the public hearing, Lacy seconded. All ayes- motion carried. There was a question about a water line easement drawn on the rezoning exhibit. Clarification on the next steps to review a site plan for compliance with city site plan ordinance. More clarification on C-2 Old Town Commercial- smaller lots, shorter setback requirements. Lacy motioned to close the public hearing, Neuhaus seconded. All ayes- motion carried.
  - b. Neuhaus motioned to introduce and approve the first reading of Ordinance 2025-01 Amending the Official Zoning Map of the City of Shueyville. Stephens seconded. All ayes- motion carried. Roll Call: 4-0, the vote was favorable.
  - c. Lacy motioned to waive the second and third readings of Ordinance 2025-01 and approve for final passage. Votroubek seconded. All ayes- motion carried. Roll Call: 4-0, the vote was favorable.

This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

3. Subdivision request at 1257 Winchester Drive. At the last regular council meeting, the council asked city attorney, Mark Parmenter, to contact Winchester Drive HOA's attorney to discuss the documents relating to road maintenance of Winchester Drive. Mark did as requested, and his opinion on the matter remains the same; since Winchester Drive is a private road, the matter should be handled between the property owner and the HOA. Mark advised that the lack of a road maintenance agreement between the property owner and HOA should not interfere with the city's decision to act on the subdivision request if all else is in order. Several community members were present to voice disapproval of the subdivision request due to the property owner's lack of willingness to sign a road maintenance agreement. Stephens made a motion to approve the subdivision request, Neuhaus seconded. Roll call vote: 2-2. Ayes: Stephens, Neuhaus. Nays: Lacy, Votroubek. Since this was a split vote, and the fifth council member was

not present at the meeting, the city clerk called the city attorney during the meeting to confirm their next action. The city attorney advised that the fifth council member who was absent is considered an opposing vote. The motion did not pass.

4. More information was shared about the proposed property management agreement for 2857 120<sup>th</sup> St. NE. The council has requested to review proposals from other property management companies. This will be reviewed at the next regular council meeting.
5. City accounting and payroll software proposals were presented to the council. Neuhaus motioned to approve Resolution 2025-02, authorizing the mayor and city clerk to enter into a software agreement with Banyon Data. Votroubek seconded. Roll call vote: 4-0, the vote was favorable.
6. Local option sales and service tax was discussed. There is an option to add this public measure to the ballot for the city election this coming November. If passed, the funds received from LOSST would be a considerable amount of added revenue for the city. A revenue purpose statement and resolution are required to add this measure to the ballot. The city council is interested in learning more and taking steps to get this added to the ballot. This topic will continue to be discussed at future meetings.

**Correspondence/Announcements:**

- Continued work from Fall 2024 on North James Ave.
- Correspondence from IDOT re: ramp closures and construction on 380. City Council would like to be notified of closures and pre-construction meeting schedules.
- Dave to look at the Water Street Bridge.
- Club Road reconstruction project is in the design phase with the County.
- The mayor's last meeting is Tuesday, April 22<sup>nd</sup> at 5:30pm.

**Adjourn:** Motion by Neuhaus, seconded by Lacy to adjourn at 8pm.

**Meetings:** Next council meeting will be Tuesday, April 22<sup>nd</sup>, 2025, at 5:30pm.

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Mickey Coonfare, Mayor

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Leah Kolar, City Clerk