

Shueyville City Council Meeting – December 12, 2023

Mayor Coonfare called the regular monthly meeting of the Shueyville City Council to order at 6:33pm on Tuesday, December 12, 2023, in the council chambers at the Shueyville Community Center.

Roll Call – Council present in chambers: Brent Foss, Bart Frisk, Becky Neuhaus, Chris Lacy, Patty Stephens

Absent: none

Also present: Dave Schechinger, Leah Kolar, Chris Mottinger, Jack Burnham, Randy Russell, Richard Schoene, Janice Horak.

Consent Agenda: No separate discussion on items within the consent agenda. Neuhaus motioned to approve the consent agenda; Lacy seconded. All ayes- motion carried.

Public Comments, Items not on Agenda: Not enough Christmas lights in Shueyville!

Business:

- A. Ordinance 2023-11 amending Shueyville City Code Chapter 160: Floodplain Management
 1. Neuhaus motioned to open the scheduled public hearing, Frisk seconded. All ayes- motion carried. No comments were made by the public. Frisk motioned to close the public hearing, Neuhaus seconded. All ayes- motion carried.
 2. Discussion by City Council. City Engineer, Dave Schechinger, clarified that amendments to this chapter were requested by the Iowa DNR to comply with FEMA and the National Flood Insurance Program. City Clerk relayed questions from City Attorney, Mark Parmenter, regarding alternative language to include in the amendment. City Engineer helped to answer those questions, accepting the alternative language.
 3. Stephens motioned to introduce and approve the first reading of Ordinance 2023-11: Amending Shueyville City Code Chapter 160: Floodplain Management. Neuhaus seconded the motion. Roll call vote: 5-0. The first reading was passed and approved.
 4. Lacy motioned to waive the second and third readings of Ordinance 2023-11: Amending Shueyville City Code Chapter 160: Floodplain Management. Foss seconded the motion. Roll call vote: 5-0. The second and third readings were waived. Final passage of the ordinance was approved and shall be effective once published in the Gazette.
- B. Discussion of Haganman Addition revised preliminary plat. Revised plat includes a mid-point turnaround bulb on the roadway and notes about NFPA fire protection sprinkler system requirements. P&Z discussed the Haganman Addition revisions on 11.9.23 and recommended approval to council with considerations for NFPA fire protection sprinkler system and backup power supply to be included in the development agreement. City Council discussed requiring an inspection of the sprinkler systems every 2 years, which would be included in the covenants and development agreement. Note, housing development covenants do expire at a certain point in time if not renewed. This would be the first residential development in Shueyville with residential sprinkler system requirements in lieu of a water tank. Stephens motioned to approve Resolution 2023-16 Haganman Addition revised preliminary plat; Lacy seconded. Roll call vote: 5-0. Resolution passed.
- C. Review of Independent Accountant's Report for FY23. This report has been sent to the Auditor of State and will also be posted on the City's website.

- D. Discussion of FY25 budget preparations. Reviewed budget timeline. New procedures set by the State for the budget process. Residents will receive mailed notice of the proposed property tax levy and details of the related public hearing in late March. Budget will be finalized and submitted by end of April.
1. Neuhaus motioned to hold a budget workshop to begin preparations at 5:30pm on Tuesday, January 9th. This will be held one hour before the regularly scheduled Council meeting on that day. Frisk seconded the motion. All ayes- motion carried.
- E. Update on American Rescue Plan funds. Funds must be assigned by December 31, 2024. Shueyville has \$4,583.49 pledged to Jefferson Monroe Fire Department, and another \$7,779.56 remaining of the funds to be assigned for expenditure.
- F. Oaths of office for City Council elects will be completed at the next regular council meeting on Tuesday, January 9th, 2024.
- G. Resolution 2023-17 Annual Appointment of City Engineer (Dave Schechinger), City Attorney (Mark Parmenter), and Fire Department Representative (Chris Lacy). Neuhaus motioned to pass and approve this resolution; Foss seconded. Roll Call vote: 5-0. Resolution passed.
- H. Resolution 2023-18 Appointment of City Clerk/Treasurer (Leah Kolar). Discussion of raising rate of pay and including bonus/ stipend payouts. Neuhaus motioned to pass and approve this resolution at a pay rate of \$26.50/hour; Frisk seconded. Roll call vote: 5-0. Resolution passed.

Correspondence, Announcements & Comments:

- Notice from State Board of Development RE: annexation of Linn County parcels into Cedar Rapids
- Shuey's Pie: Knox Box requirement?
- Councilperson Brent Foss's last meeting at the end of his term after serving on City Council for 12 years

Adjourn: Motion by Foss, seconded by Neuhaus to adjourn at 7:39pm.

Meetings: Next regular Council meeting will be Tuesday, January 9, 2024, at 6:30pm.

Mickey Coonfare, Mayor

Leah Kolar, City Clerk