

Shueyville City Council Meeting – December 10, 2024

Mayor Coonfare called the regular monthly meeting of the Shueyville City Council to order at 6:30pm on Tuesday, December 10, 2024, in the council chambers at the Shueyville Community Center.

Roll Call – Council present in chambers: Doug Votroubek, Bart Frisk, Patty Stephens, Chris Lacy, Becky Neuhaus.

Also present: Leah Kolar, Johnson County Sheriff's Office representative.

Consent Agenda: No comments or questions. Lacy made a motion to approve the consent agenda, Neuhaus seconded. All ayes- motion carried.

Public Comments, Items not on Agenda: None.

Business:

- 1) City Council discussed the purchase of property at 2857 120th St. NE. A full inspection and radon test was completed on November 26, 2024. Results were sent to the Mayor, City Council, City Attorney, and City Engineer. The City Engineer compiled two lists based on the results: one list of repairs for safety concerns, and one list of repairs to prevent further damage to the building. City Council agreed that the repairs were manageable and would be taken on by the City after closing. No requests for repairs will be asked of the seller.
 - a. Neuhaus motioned to approve Resolution 2024-09: Approving the Purchase of Property and Authorizing the City Attorney to Prepare Closing Documents. Frisk seconded. Roll call vote: 5-0, favorable.
- 2) City Council discussed final invoices from Asphalt Repair Services for repair work on North James, 120th St, and Jefferson Court. Work is mostly done, just waiting on dirt to be filled back in behind curbs. The final invoices included an additional \$5,000 that was not on the original quote, for night traffic control. There was some discussion about the approval of the extra \$5,000, and previous experience with Asphalt Repair Services adding additional costs after a quote was accepted. Lacy motioned to pay invoice no. 2024483 in full for \$69,996.60 and hold payment of invoice no. 2024484 for \$41,468 until City Engineer has reported all work to be complete. Votroubek seconded the motion. All ayes- motion carried.
- 3) FY25 Budget Amendment
 - a. Neuhaus motioned to open the public hearing, Votroubek seconded. No public comment. Neuhaus motioned to close the public hearing, Votroubek seconded.
 - b. Council discussion on additional \$50,000 budgeted to public works to cover the road repair work, and additional \$302,500 budgeted to general government expenses to cover the purchase of property at 2857 120th St. NE and closing and inspection costs. Clerk provided brief overview of account and fund statuses.
 - c. Neuhaus motioned to approve Resolution 2024-10 Budget Amendment for Fiscal Year 2024-25, Frisk seconded. Roll call vote: 5-0, favorable.
- 4) Jefferson Monroe Fire Department submitted two invoices for reimbursement by American Rescue Plan funds that were pledged to the fire department by the city. One invoice for \$2,023.69 will be paid in full, and a second invoice for \$1,200 will be partially reimbursed at \$815.26. After these reimbursements, the full \$10,000 that was pledged to the fire department will have been paid out, and American Rescue Plan funds that were granted to the city will have been exhausted. Neuhaus motioned to approve reimbursement items, Frisk seconded. All ayes- motion carried.
- 5) City Council discussed an annual sidewalk inspection program. Research on programs in other

cities was shared in discussion and electronically. Neuhaus would like to see the city offering cost share options with abutting property owners. This topic will be revisited at the April meeting prior to ordering city sidewalk inspections.

- 6) Neuhaus motioned to approve Resolution 2024-11 Annual Appointment of City Attorney, City Engineer, and Fire Department Representative, Frisk seconded. Roll call vote: 5-0, favorable.
- 7) Frisk motioned to approve Resolution 2024-12 Appointment of City Clerk/Treasurer at a rate of \$30/hour, up to 96 hours per month, Stephens seconded. Roll call vote: 5-0, favorable.
- 8) Fees associated with the new ordinance on site plan regulations were discussed. Pre-application conference proposed rate is \$50, matching the pre-application conference rate for the subdivision ordinance. Site plan review proposed rate is \$250, as suggested by City Engineer. Clerk will draft a resolution to approve at the next meeting.
- 9) Community Center rental policy for alcohol was discussed. Shueyville Community Center does not have a liquor license, any alcohol aside from beer or wine is not legally permitted. Currently, the beer/wine policy requires renters to submit a certificate of insurance showing \$2M in liability coverage. Feedback from renters, and a discussion with the city insurance broker, has brought to the attention of Council that \$2M of liability is far above the standard amount on a homeowner's policy, and makes it difficult and costly for renters to obtain coverage. Stephens motioned to lower the amount of liability insurance required on a renter's Certificate of Insurance to \$1M, Frisk seconded. Four ayes, 1 nay: Votroubek. Motion carried.
- 10) Johnson County conditional use permit application requesting seasonal resort usage at a property outside of city limits, but within the city's fringe area agreement with the County, was discussed. City Council had no objection or additional comment for the County on this application. The clerk will draft a letter to be signed by the Mayor and sent to Johnson County PDS.

Adjourn: Motion by Neuhaus, seconded by Frisk to adjourn at 7:42pm.

Meetings: Next regular Council meeting will be Tuesday, January 8, 2025, at 6:30pm.

Mickey Coonfare, Mayor

Leah Kolar, City Clerk