

Shueyville City Council Meeting – November 8, 2022

Mayor Coonfare called the regular monthly meeting of the Shueyville City Council to order at 6:30pm on Tuesday, November 8, 2022, in the council chambers at the Shueyville Community Center.

Roll Call – Council present in chambers: Mickey Coonfare, Becky Neuhaus, Bart Frisk, Brent Foss, Patty Stephens, Chris Lacy.

Also present: Dave Schechinger, Leah Kolar, Greg Hogarty, Joan Chalupsky, Ben Steichen.

Consent Agenda: No comments on the meeting agenda, minutes from previous meeting, list of claims, Treasurer/Clerk's report for October, Johnson County Sheriff's report, building permit no. 717 and no. 718- new single family home constructions on Sydney Court NE.

Public Comments, Items not on Agenda: None.

Business:

- A. Johnson County Sheriff presented an overview of police protection hours spent in Shueyville in the last year. No recommendation from Sheriff to increase police protection hours. Sheriff requested a 2-year contract at \$35,672 per year to provide police protection services in Shueyville. Stephens made a motion to approve contract term length and rate; Neuhaus seconded. All ayes- motion carried. Sheriff's office will write up a contract with the approved terms.
- B. Swisher Library shared information about patronage and municipal support. Since Shueyville supports library services in Swisher, Shueyville residents may use any library in the state of Iowa for free. Library presented a 3-year contract at \$6500 per year. Neuhaus made a motion to approve the contract term length and rate; Frisk seconded. All ayes- motion carried. Swisher Library will write up a contract with the approved terms. Swisher Library also requested to add library events to the Shueyville digital sign. Council agreed.
- C. Two residents of Winchester Heights HOA appeared to discuss surfacing Frontage Road along Curtis Bridge Road. Current road surfacing is not sufficient to maintain the lifespan of the road. City Engineer, Dave Schechinger, will be meeting with the involved residents of Winchester Heights HOA to discuss options and preferences. This will be further reviewed at a future council meeting.
- D. Joan Chalupsky rezoning application, reviewed by P&Z Commission at 9.26.22 meeting.
 1. **Public Hearing**
 - i. Neuhaus motioned to open the public hearing; Foss seconded. All ayes- motion carried. No comments were made by the public. Frisk motioned to close the public hearing; Neuhaus seconded. All ayes- motion carried.
 2. **Ordinance 2022-05: Amendment to the official zoning map**
 - i. Motioned by Foss, seconded by Neuhaus to introduce and approve first reading of Ordinance 2022-05; Roll Call, Ayes: Frisk, Lacy, Neuhaus, Stephens, Foss; motion carried 5-0.
 - ii. Motioned by Lacy, seconded by Stephens to suspend the rules and waive the second and third readings of Ordinance 2022-05; Roll Call, Ayes: Frisk, Lacy, Neuhaus, Stephens, Foss; motion carried 5-0. This ordinance will be in effect upon publication in the Gazette. The full ordinance can be reviewed at the clerk's office or on the city website.
- E. Joan Chalupsky presented a site plan for an access road off 120th St. NE for commercial storage unit property. Current access is via the nursery off Club Road. Discussion of connecting proposed storage unit access road off 120th St. with nursery access road off Club Road to create a thoroughfare for Jefferson Monroe Fire Department via gravel road. Stephens motioned to approve the site plan as presented; Frisk seconded. All ayes,

motion carried. Lacy recommended a commercial Knox box at the gate for fire department access.

- F. City Council received one sealed snow removal bid from Brown Concrete and Backhoe, Inc. Brown has been contracted for snow removal services in Shueyville for several years now. Discussed operational cost increases. Brown recommended using salt-only at bottom of hill on 120th St. NE instead of salt/sand combo. Reminder of new snow emergency ordinance prohibiting street parking when 2 or more inches of snow has fallen. Snow bid contract term is 2 years. Foss motioned to approve the snow removal contract with Brown Concrete and Backhoe, Inc; Stephens seconded. All ayes- motion carried.
- G. Discussed adopting rules of conduct for council meetings. Viewed examples from other cities. City Clerk will create a document to be reviewed at the next council meeting.
- H. Discussed Annual Urban Renewal Report for fiscal year 2021-2022.
 - 1. Motioned by Neuhaus, seconded by Foss to approve **Resolution 2022-21 Annual Urban Renewal Report for Fiscal Year 2021-2022**; Roll Call, Ayes: Foss, Frisk, Neuhaus, Lacy, Stephens; motion carried 5-0.
- I. City Clerk presented TIF/debt report and TIF Certification for fiscal year 2023-2024.
 - 1. Motioned by Neuhaus, seconded by Foss to approve **Resolution 2022-22 Annual Appropriation of Funds for Payment and Certifying Total Debt of Tax Increment Financed Obligations for Fiscal Year 2023-2024**. Roll Call, Ayes: Foss, Frisk, Neuhaus, Lacy, Stephens; motion carried 5-0.
- J. Discussed payment of interest and admin fees due in December for city bonds/loans.
 - 1. Motioned by Neuhaus, seconded by Lacy to approve **Resolution 2022-23 Transfer of Funds for Loan Payments**; Roll Call, Ayes: Foss, Frisk, Neuhaus, Lacy, Stephens; motion carried 5-0.
- K. Discussed the findings of City of Shueyville annual exam/audit, completed by Ted Wiegand, CPA.
- L. Discussed additional funds (\$2,202.42) requested by Eastern Iowa Excavating and Concrete, LLC for culvert replacement on Club Road.
 - 1. Motioned by Stephens, seconded by Neuhaus to approve **Resolution 2022-24 Additional Funds to Replace Culvert on Club Road**; Roll Call, Ayes: Foss, Frisk, Neuhaus, Lacy, Stephens; motion carried 5-0.

Correspondence, Announcements & Comments:

- Lacy provided update on EMS/CPR classes: Need to purchase a projector for classes. Class dates to be announced in near future.
- Lacy noticed paint peeling off the community center building and an area where siding will need work. Frisk has a contact he will reach out to for work on this. Also discussed resealing parking lot. Looking ahead to spring to complete these projects.
- Upcoming budget talks at our next meetings!

Adjourn: Motion by Frisk, seconded by Neuhaus to adjourn at 8:20pm.

Meetings: Next regular Council meeting will be December 13, 2022, at 6:30pm.

Mickey Coonfare, Mayor

Leah Kolar, City Clerk